



Field Hockey BC Virtual Annual General Meeting (AGM) – February 9, 2022

Advance Notice of 2022 AGM Calendar Timelines

Dear Field Hockey BC Members

In preparation for the upcoming Field Hockey BC Annual General Meeting on **February 9th, 2022** (6.30pm), the Field Hockey BC Board of Directors and Staff wish to reach out to inform the membership that the 2022 AGM will be hosted in a **VIRTUAL** capacity utilizing both video conference and web-based voting technology. This is a similar format to that followed successfully for 2021 FHBC AGM proceedings.

Given the ongoing restrictions imposed on indoor group gatherings by the BC Public Health Office, as well as the relative community comfort level for indoor group gatherings, the opinion of the FHBC Board of Directors is that an in-person hosted AGM will not be appropriate in February 2022. As a result, FHBC is providing a series of advance notices to membership beginning with this communique outlining a calendar timeframe for the submission of information and documentation ahead of a virtual AGM:

- ❖ **AGM Date:** **February 9, 2022 at 6.30pm**
- ❖ **Deadline for Submission of Nominations to the Board of Directors:** **January 17, 2022**
- ❖ **Deadline for Submission of Formal Motions:** **January 17, 2022**
- ❖ **Release and Posting of Proxy Form Template:** **January 19, 2022**
- ❖ **Deadline for Submission of Proxy Form to FHBC:** **February 2, 2022**
- ❖ **Deadline to Register as an Individual Voter:** **February 2, 2022**
- ❖ **Deadline to Register Questions in advance of the AGM (Optional):** **February 4, 2022**
- ❖ **Virtual AGM Trial Run (Internal):** **February 7, 2022**

The timeline above recognizes the level of complexity required when considering a virtually hosted AGM and in particular sets realistic submission deadlines designed to enable FHBC to pre-load election, motion, and voting detail into the supporting technology. Once such detail has been pre-loaded sufficient time remains for FHBC to communicate with members (most specifically voting members) as to how such technology will be utilized both in advance of and at the AGM.

FHBC intends to provide similar AGM updates/reminders scheduled for membership dissemination on **January 5, 2022; January 19, 2022; and January 24, 2022**. Each AGM update is intended to provide guidance as to due process ahead of pertinent calendar deadlines.

This first AGM notice provides the opportunity to introduce due process for nominations to the FHBC Board of Directors:

FHBC Board of Director Nominations

The following **five** FHBC Board of Director positions are up for election in 2022:

1. President
2. Finance Director
3. Coaching Director
4. Umpiring Director
5. Business Development Director

FHBC has posted the terms of reference for each position above and the applicable nomination form in the General Meeting Documents section of the FHBC website www.fieldhockeybc.com/documents/ under the heading 2022 FHBC AGM. To nominate an individual for any of the Board of Director positions above, please complete a nomination form and return the form by **January 17, 2022** to info@fieldhockeybc.com. A reminder will be included in the January 5, 2022 update to follow.

In the meantime, please do not hesitate to reach out and contact us at info@fieldhockeybc.com should you have any questions regarding the 2022 FHBC AGM.

Yours in sport,

Mark Saunders

Executive Director
Field Hockey BC

December 22, 2021