



## **Field Hockey BC Virtual Annual General Meeting (AGM) – February 10, 2021**

### **Third Notice of 2021 AGM Calendar Timelines**

Dear Field Hockey BC Members

Further to the first and second AGM notice circulations on December 21, 2020 and January 4, 2021 respectively, FHBC is sending out a third of four planned community communiques in preparation for the upcoming VIRTUAL Field Hockey BC Annual General Meeting on **February 10<sup>th</sup>, 2021** (6.30pm). This third notice draws particular attention to the deadline for the submission of forms associated with **VOTING** at the AGM.

For those members wishing to attend and carry an individual vote or carry permissible proxy votes at the 2021 Virtual FHBC AGM, the following deadline has been set for the submission of an appropriate form or forms:

- ❖ **Deadline for Submission of Proxy Forms to FHBC: February 3, 2021**
- ❖ **Deadline to Register as an Individual Voter: February 3, 2021**

### **Submission of PROXY VOTING FORMS**

FHBC has posted **TWO** forms associated with voting via Proxy at the 2021 FHBC AGM:

1. The first form is a **PROXY FORM LIST** that a proxy holder is responsible for completion and submission to FHBC by the deadline of February 3, 2021.
2. The second form is a **PROXY VERIFICATION FORM/SUBMISSION** that requires a member signature confirming the identity of the proxy holder who will carry their vote at the 2021 FHBC AGM.

The Proxy Holder is responsible for the **SINGLE (all at one time) SUBMISSION** of **BOTH** the **PROXY FORM LIST** and the **SIGNED PROXY VERIFICATION(S)** to FHBC by the deadline date of February 3, 2021.

For **SIGNED PROXY VERIFICATION(S)**, members can utilize the posted **PROXY VERIFICATION FORM** and return this to the Proxy Holder, OR members may submit the following standardized information to the Proxy Holder by other means (for example as a photo file):

- Title: 2021 FHBC AGM
- Member Name:
- Member Membership #:
- Designation of Voting Right to Proxy Holder (Proxy Holder Name):
- Member Signature:

Both the **PROXY FORM LIST** Template and the **PROXY VERIFICATION FORM** Template can be accessed via the FHBC website from the FHBC AGM main page [www.fieldhockeybc.com/annual-general-meeting-agm](http://www.fieldhockeybc.com/annual-general-meeting-agm) or from in the General Meeting Documents section of the FHBC website [www.fieldhockeybc.com/documents/](http://www.fieldhockeybc.com/documents/) under the heading 2021 FHBC AGM.

**All VOTING Form submissions are to be returned to [info@fieldhockeybc.com](mailto:info@fieldhockeybc.com) by February 3, 2021**

**Submission of an INDIVIDUAL VOTER FORM (for those members NOT carrying votes via proxy)**

For members wishing to attend the 2021 FHBC AGM and vote as an individual, FHBC has created an **INDIVIDUAL VOTER FORM** that can be accessed from the FHBC website either at the FHBC AGM main page [www.fieldhockeybc.com/annual-general-meeting-agm](http://www.fieldhockeybc.com/annual-general-meeting-agm), or from the General Meeting Documents section of the FHBC website [www.fieldhockeybc.com/documents/](http://www.fieldhockeybc.com/documents/) (under the heading 2021 FHBC AGM). **INDIVIDUAL VOTER FORM SUBMISSION** is required by a deadline date of February 3, 2021.

**All VOTING Form submissions are to be returned to [info@fieldhockeybc.com](mailto:info@fieldhockeybc.com) by February 3, 2021**

**Uploading Voting Information in advance of the 2021 FHBC AGM**

Following receipt and processing of a Voting Form Submission, FHBC will upload all relevant detail into the voting software being utilized for the 2021 Virtual FHBC AGM and communicate thereafter to those carrying votes on how they can access the voting software and cast votes at the AGM.

In the meantime, please do not hesitate to reach out and contact us at [info@fieldhockeybc.com](mailto:info@fieldhockeybc.com) should you have any questions regarding the 2021 FHBC AGM.

Yours in sport,

*Margaret Johnson*

Vice-President  
Field Hockey BC

January 20, 2021