



## **Duties of Officers**

### **Domestic Director**

#### **The Domestic Director shall:**

- Be responsible for overseeing programs designed to foster, promote, and encourage the development of field hockey at the domestic (recreational) level in British Columbia and to co-ordinate these programs with similar programs of other field hockey associations;
- Chair the Society's Domestic Committee responsible for all programs leading to the provincial tournaments, including the BC Summer Games (as applicable);
- Ensure that all Policies and Procedures for Tournament and Program delivery are current and updated as necessary;
- Coordinate the hosts and venues for all tournaments and assist in the preparation of the annual domestic calendar;
- Assess the need for the formation of a Tournament Committee to address tournament specific needs and ensure the effective delivery of the tournament event structure;
- Assist the Finance Director and Executive Director in preparing Domestic Program submissions to funding bodies as and when appropriate;
- Serve as a member of the Board of Directors and be a current member of the Society;
- Liaise with the Executive Director and associated staff where appropriate;
- Act as a mediator in grievance proceedings at the domestic level;
- Perform such duties as may be determined from time to time by the Board;

- Assist the President in the duties of his/her office.
- Act as a chairman of, and appoint Society members to, the Awards Committee.

### **Standing Committees**

#### **Domestic Committee**

##### **Responsibilities:**

- Consider the needs of the Regions in determining the program requirements for the coming season;
- Actively pursue means to increase the membership at the domestic level;
- Receive and evaluate the results of the domestic tournaments for the past year, and make recommendations for change if needed;
- Determine appropriate dates and sites for tournaments;
- Receive the reports from the tournament chair;
- Promote the concept of hockey as a life-long sport either as a player, worker or social member;

##### **Membership:**

- Domestic Director (Chair), Umpiring Director, Coaching Director, plus others in accordance with the general policies listed above.

### **Awards Committee**

##### **Responsibilities:**

- Review all current awards annually to see that they are meeting the needs of the Society.
- Solicit nominations for the following FHBC awards for presentation at the Annual Awards Dinner:
  - Barbara Schrodt and Men's Contribution Awards

- Senior Player of the Year Awards
- Junior Player of the Year Awards
- Coach of the Year Awards
- Umpire of the Year Awards
- Voluntary Contribution Awards